



Dodington Parish Council

MINUTES of the Meeting of the **Planning & Transport Committee** held in the Council Chambers at Dodington Parish Hall on **Monday 16th September 2024** at **7.30pm**.

PRESENT: Councillors Christine Howard (Chair of meeting), Sarah Hurley, Chris Zapata, Adrian Hutton, Paul Hulbert, Jean Thomas, Richard Evans, David Fitt, Bob Graham, Karl Tomasin and Laura Pearson-Tong (until 20.08pm).

Also present: Deputy Clerk – Pip Tymon (Clerk for meeting) and 1 member of the public

1. APOLOGIES FOR ABSENCE AND REQUEST FOR APPROVAL

Apologies were received and accepted from Cllrs Sandra Jee

2. DECLARATIONS OF INTEREST UNDER LOCALISM ACT 2011 AND REQUESTS FOR DISPENSATIONS

None

3. PUBLIC PARTICIPATION

1 member of public present, invited to put hand up during the meeting if they had any questions

4. MINUTES OF AND MATTERS ARISING FROM THE PREVIOUS MEETING ON 5th AUGUST 2024

It was **RESOLVED** that the minutes, as printed and circulated, be confirmed as a true record. Cllr Christine Howard signed a copy of the minutes.

Matters arising – not covered during course of agenda: -

Octopus Energy has now completed the 3-phase upgrade.

Car Park Policy for The Tern Inn – policy ongoing, Clerk has sorted the insurance, risk assessment and weekly checks now being completed. Notices in place for DPC car parking spaces – Members thanked Cllr Chris Zapata for installing them and wanted Deputy Clerk to thank Reed Design & Print on behalf of the Council for preparing them.

5. PLANNING MATTERS

Planning Matters covered can be viewed in Appendix 1 attached to these minutes.

6. CONSULTATIONS

NPPF

Members requested this to be an agenda item for the Finance & General Purposes Committee Meeting on Monday 23rd September 2024 where response to consultation can be finalised with input from the Clerk to the Council and submitted prior to the consultation closing at 11.45pm on 24th September 2024.

7. UPDATE RE CHANGES TO BUS TIMETABLES

Deputy Clerk confirmed that temporary notices prepared by DPC had now been placed on all relevant bus stops within the parish affected by the Y1 First bus changes. Members thanked Cllr Paul Hulbert for preparing the wording and Cllrs Sandra Jee, Paul Hulbert and Deputy Clerk for putting them up. Councillors also requested Clerk / Deputy to chase for the implementation of updated bus stop notices.

Cllr Chris Willmore provided the following report by email which members also noted: -

Claire and I met the MD at first bus and stagecoach to try to get a solution. I have then met both again, focused on looking at solutions - stagecoach run the 620 are looking at tweaks to pick up shire way and frequency issues. But WECA won't let them register a change until the spring. I've chased s Glos about the failure to sort out bus stop info and want to personally thank the parish council and councillors for the DIY signs. It would be very helpful if the parish council could collate issues and feedback so I can be sure I am arguing for what you want.

Cllr Laura Pearson-Tong left the meeting at 20.08pm.

8. AUDIT OF FOOTPATHS ACROSS NE AND NW WARD

Following an Item to Report at the last meeting regarding concerns about parking and blocking access to dropped kerbs on some parts of Finch Road and Merlin Way, Members were asked if an audit of footpaths and streetlights (obscured by trees) was required. Following a full discussion members confirmed they don't want to undertake an audit at this stage but would log issues seen whilst out and about in the parish with SGC and copy in the Clerk.

9. TO NOTE RESPONSE FROM SGC OFFICER REGARDING QUIET STREET APPLICATION

Members noted the following response from SGC following submission to them of the results of the speed reduction survey: -

The aspects of the survey appear to be adequately covered in the request made in the form of the traffic management scheme that I received earlier in the year and so I will add this information to the supporting data for the scheme request for if and when this request attracts the required level of resources and funding required to progress the scheme.

PMN SGC officer confirmed to a resident by email and copied in Clerk that nothing has been declined. SGC are currently in discussion on which scheme is best for the route, quiet lane or speed Limit reduction.

10. BURIAL GROUND

Email received from a family member who frequently visits the burial ground asking if anything could be done to tidy up the notice boards, one at the entrance to the driveway (St Peters responsibility) and one by the entrance to the Church grounds (DPC). Photos of both notice boards were shown to members.

Members considered obtaining quotes for the DPC notice board, after discussion it was decided to wait until a decision had been made with regards to the burial ground extension. In the meantime, Members asked if between them the Groundsman and Estate officer could try to tidy it up. Request also for any notices to be laminated so they aren't eaten by insects which can add to the untidy appearance.

Deputy Clerk to respond to email confirming Action to be taken and providing the contact information for the Yate Parish Office.

11. FINANCE MATTERS

Members viewed the YTD spend for committee against Budget and EMR to end of August 2024 – all in order.

12. ITEMS TO REPORT

Cllr Jean Thomas reported that D of E pupils from Culverhill School started work on weeding the paved area outside Heron Way shops last Wednesday morning – members were shown before and after photos of the area which is now looking much tidier. Cllr Paul Hulbert added that positive comments had also been received following their work at Wapley – members wanted a thank you to be sent.

Cllr Paul Hulbert reported that he has been back in contact with National Rail regarding the ongoing graffiti issue to confirm it a public safety issue as some of the wording on the safety signs have been covered with the graffiti leaving essential safety information unreadable.

Cllr David Fitt reminded members of the Staffing & Personnel Committee meeting on 3rd October and requested all items for the agenda to be sent to both himself and Clerk by 30th September.

Cllr Karl Tomasin reminded members of the upcoming Council Solar Farm development discussion meeting.

Deputy Clerk reported: -

- A follow-up meeting is to be arranged with Yate TC at The Armadillo following the grant award. Cllrs David Fitt, Jean Thomas, Christine Howard and Karl Tomasin expressed an interest in attending along with available officers. Cllr Karl Tomasin offered his assistance to liaise with Yate TC. Meeting dates and times to be confirmed to members in due course.
- SGC have issued some Planning & Enforcement Practices & Training Dates – Deputy Clerk to send details to members by email.
- Following a query by a member of the public sent to Community Heartbeat regarding the QEII defibrillator not being registered with the ambulance service, members noted a response from Community Heartbeat confirming all in order and all our defibrillators are registered.

The date of the next Planning Committee meeting – Monday 28th October 2024.

As there was no further business – the meeting was closed at 20.55pm.

Signed Committee Chair

Date

APPENDIX 1

Planning matters considered (as per SGC Planning Portal)

P24/02083/HH

Erection of single storey front extension to provide additional living accommodation. Tawny Hill Cottage Wapley Road Codrington South Gloucestershire BS37 6RY

Members reviewed the application and all documents – **APPROVED** no comment to be made on application.

Members noted the following decisions

P24/01615/HH Approve with conditions

129 Finch Road Chipping Sodbury South Gloucestershire BS37 6JB

Erection of a front porch and the installation of a new window to the side elevation.

Discharge of condition 11 (archaeology investigation results) attached to planning permission P22/05906/F

Land at Codrington Road Westerleigh South Gloucestershire - construction and operation of a solar photovoltaic (PV) farm and associated infrastructure, including inverters, security cameras, fencing, access tracks and landscaping. DOC24/00228

Decision: Condition Discharged in accordance with the submitted details.