



# Dodington Parish Council

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## **PUBLIC NOTICE**

**NOTICE of an Ordinary Meeting** of Dodington Parish Council which will be held in the Council Chamber Dodington Parish Hall, Finch Road, Chipping Sodbury, on **Monday 18<sup>th</sup> November 2024 at 7:30pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights."

*Hannah Saunders*

H C Saunders  
Clerk to the Council  
12<sup>th</sup> November 2024

### **Evacuation Procedure**

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

*Subject to SO 3e – public press may be asked to leave meeting while it goes into confidential session – Chair / Clerk to explain at start of meeting (and adjust agenda accordingly if necessary).*

## **BUSINESS TO BE TRANSACTED**

- |             |   |
|-------------|---|
| 7.30 –      | <b>1.</b> APOLOGIES for absence   |
| 7.35        | <b>2.</b> DECLARATIONS OF INTEREST under the Localism Act 2011 and requests for dispensations<br>Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest |
| 7.35 – 7.40 | <b>3.</b> PARISIONERS QUESTIONS<br>The press and public are invited to attend.  |
| 7.40 – 7.45 | <b>4.</b> To approve MINUTES of the Full Council Meeting held on 14 <sup>th</sup> October 2024 and note any Matters Arising   |

- 7.45 – 7.50      **5.** To note MINUTES from following committees and when they will be approved: -
- Community, Leisure & Environment 21<sup>st</sup> Oct 2024 to be approved 25<sup>th</sup> Nov 2024
  - Planning & Transportation 28<sup>th</sup> Oct 2024– to be approved 2<sup>nd</sup> Dec 2024
  - Finance & General Purposes 4<sup>th</sup> Nov 2024 – to be approved 9<sup>th</sup> Dec 2024
- 7.50 – 7.55      **6.** WARD COUNCILLORS
- To receive report from Ward Councillors (written ones accepted if unable to make meeting)
- 7.55 – 8.00      **7.** PLANNING MATTERS
- To receive updates following meeting re Mousewell Solar Farm proposals
- 8.00 – 8.05      **8.** LAND ADJACENT TO SHIREWAY COMMUNITY CENTRE
- To receive updates regarding sale of land
- 9.** CONSULTATIONS to note
- Remote Meetings – and voting by Proxy  
<https://www.nalc.gov.uk/resource/nalc-welcomes-the-government-announcement-on-remote-meetings.html>
  - South Gloucestershire Budget Consultation
- 8.05 – 8.10      **10.** GRANTS to review (info available at meeting – no new applications at time of publishing agenda)
- 8.10 – 8.15      **11.** JOINT PARISHES CONSULTATIVE COMMITTEE (JPCC)
- To review and readopt (offer comment) regarding Terms of Reference for JPCC
- 8.15 – 8.20      **12.** MEMBERSHIP RENEWALS TO APPROVE
- Society of Local Council Clerks (SLCC) for Clerk, Deputy and Project Officer
  - Avon Local Council Association (ALCA) for Council
- 8.20 – 8.30      **13.** APPROVE FINAL DRAFT OF BURIAL GROUND SURVEY (App 6)
- 8.30 – 8.40      **14.** CLIMATE & NATURE EMERGENCY
- To review / approve revised version of Local Nature Action Plan (v7) and note next steps (info to be emailed separately)
- 8.40 – 8.50      **15.** FINANCE MATTERS
- Payments received / made to end October 2024
  - Bank Reconciliation October 2024 (available at meeting)
  - To note impact of NI increase April 2025
- 8.50 – 9.05      **16.** BUDGET 2025 – 26
- To receive first draft of Budget for 2025 – 26 following round of committee meetings – (info to be emailed separately)
  - To note Special Expenses 2025 - 26
- 9.05 – 9.15      **17.** STAFFING MATTERS
- Retirement of Grounds Person – and recruitment process (agree who will sit in on interviews)
  - Note next S&PC Meeting
- 9.15 – 9.20      **18.** ITEMS OF REPORT
- Items of report cannot result in decision making – any items that needs a decision must be included as an agenda item at an appropriate meeting.

CLOSE OF MEETING – 9:20pm

Date of next Full Council Meeting –13<sup>th</sup> January **2025**