



Dodington Parish Council

Finch Road, Chipping Sodbury, S Glos. BS37 6JZ
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PUBLIC NOTICE

YOU ARE HEREBY SUMMONED TO A Meeting of the **Finance and General Purposes Committee** of Dodington Parish Council which will be held in the Council Chambers at the Parish Hall, Finch Road, Chipping Sodbury on **Monday 12th August 2024** at **7.30 pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

P Tymon

P Tymon
Deputy Clerk to the Council
6th August 2024

Evacuation Procedure

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

BUSINESS TO BE TRANSACTED

- 7.30 – 1. **Apologies for absence and request for approval**
- 7.35 2. **Declarations of Interests Under Localism Act 2011 and Requests for Dispensations**
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.
- 7.35 – 7.40 3. **Public Participation**
The press and public are invited to attend.
- 7.40 – 7.45 4. **Approval of Minutes and matters arising from, the previous meeting on 15th July 2024**

- 7.45 – 7.55 5. **Grants to review/Approve**
Shopmobility South Gloucestershire
St John the Baptist Church – Chipping Sodbury
The Willow Tree Centre
To note / review year to date expenditure against budget
- 7.55 – 8.00 6. **Review of all hire agreements and ad-hoc booking documentation**
To review/approve revised documentation regarding hire of facilities at the parish hall
- 8.00 – 8.05 7. **Council Chamber Hire Fees**
To review email correspondence from a regular user group and agree a way forward
- 8.05 – 8.15 8. **Reinstatement Valuations for Dodington Parish Hall and QEII changing room**
To review / approve cost(s) for reinstatement valuations on above premises
- 8.15 – 8.20 9. **Fire System Monitoring & Installation**
To review/approve costs for Dualcom monitoring for fire alarm system
- 8.20 – 8.25 10. **Quarterly Checks**
To provide an update on previously completed checks and agree 2 x councillors to undertake next set of checks due
- 8.25 – 8.30 11. **NatWest Bankline Authorised Signatories**
To review current signatories and approve additions/deletions as required
- 8.30 – 8.35 12. **Policies**
To agree 2 x councillors to review the following policies: -
Local Government Transparency Code
Protocol on the filming and recording of Local Council and Committee Meetings
To note the Hire Hall Policy is currently being reviewed with the hire documentation.
- 8.35 – 8.40 13. **Finance Matters**
To review income and expenditure to date (figures available at meeting)
To review EMR movement in first 6 months of year
- 8.40 – 8.45 14. **Items To Report.**

Items of report cannot result in decision making – any item that requires a decision must be included as an agenda item at an appropriate meeting.

Close of meeting 8.45pm

Date of next F&GP Committee Meeting 23rd September 2024