



Dodington Parish Council

Finch Road, Chipping Sodbury, S Glos. BS37 6JZ
(01454) 866546 clerk@dodingtonpc.org.uk

PUBLIC NOTICE

PUBLIC NOTICE of a Meeting of the Finance and General Purposes Committee of Dodington Parish Council which will be held in the Council Chambers at the Parish Hall, Finch Road, Chipping Sodbury on **Monday 8 January 2023 at 7.30 pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

P Tymon

P Tymon
Deputy Clerk to the Council
2nd January 2024

Evacuation Procedure

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

BUSINESS TO BE TRANSACTED

- | | |
|-------------|---|
| 7.30 – | 1. Apologies for absence and request for approval |
| 7.35 | 2. Declarations of Interests Under Localism Act 2011 and Requests for Dispensations
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. |
| 7.35 – 7.40 | 3. Public Participation
The press and public are invited to attend. |
| 7.40 – 7.45 | 4. Approval of Minutes and matters arising from, the previous meeting on 13th November 2023 – Appendix 1 together with confidential minutes from meeting on Monday 4 th September 2023. |

- 7.45 – 7.55 5. **Grant Applications – to consider/approve applications received from: -**
Tourist Information Centre – Appendix 2
Yate & District Heritage Centre – Appendix 3
St Peters Hospice – Appendix 4
- 7.55 – 8.00 6. **Internal Checks**
To agree 2 councillors to undertake next set of checks due January 2024.
- 8.00 – 8.05 7. **Gas (Hall) / Electricity (Hall & QEII) Energy Contracts – Expiry of contract 9th May 2024**
To provide a brief update and check if Members want renewal decision delegated to the Clerk or reported at another suitable meeting.
- 8.05 – 8.10 8. **Annual Review of Risk Assessments**
To agree 2 x councillors to undertake reviews for risk assessments aligned with F&GP Committee – time/date.
- 8.10 – 8.25 9. **Parish Hall Hire Charges**
To review/approve ad-hoc hire charges from April 2024 and for new Council Chamber once works completed.
To note the extension of the regular user group charges from 1st September 2024 to 31st March 2025 as per agreement at F&GP meeting 4th September 2023
To review/approve costs for 2 requested bookings.
- 8.25 – 8.55 10. **Budget 2024–2025 & Finance Matters**
To review YTD spend & EMR funds 2023– 24
To revisit first draft of F&GP budget and then confirm figures for 2024 – 2025 for approval at Full Council.
- 8.55 – 9.00 11. **Items To Report.**

Items of report cannot result in decision making – any item that requires a decision must be included as an agenda item at an appropriate meeting.

Close of meeting

Date of next F&GP Committee Meeting 3 June 2024