



## Dodington Parish Council

**Dodington Parish Hall, Finch Road,  
Chipping Sodbury, Bristol BS37 6JZ**

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**PUBLIC NOTICE of an Ordinary Meeting** of Dodington Parish Council which will be held in the Council Chamber Dodington Parish Hall, Finch Road, Chipping Sodbury, on **Monday 18<sup>th</sup> September 2023** at **7:30pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights."

*Hannah Saunders*

H C Saunders  
Clerk to the Council  
12<sup>th</sup> September 2023

### **Evacuation Procedure**

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

NOTE – Please be careful, cautious and considerate. Please sanitise hands on entering. Some of the doors/ windows may be open to help with ventilation– so bring coat in case you find yourself in a draught. If you are exhibiting any symptoms of C-19 or Flu – please don't attend meeting.

### **BUSINESS TO BE TRANSACTED**

- 7.30 –
- 1. APOLOGIES** for absence
- 7.35
- 2. DECLARATIONS OF INTEREST** under the Localism Act 2011 and requests for dispensations  
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest
- 7.35 – 7.45
- 3. CO – OPTION** of Councillors to Dodington Parish Council following uncontested Election
    - Each Candidate will be offered 5 minutes to address the council and answer any questions
    - Co option for South Ward?
    - Co option for North West Ward?
    - Successful candidate(s) to sign Declaration of Acceptance of Office

Candidates will be invited to join the main meeting (declaring any interests at this stage).

- 7.45 – 7.50     **4.** PARISIONERS QUESTIONS  
The press and public are invited to attend.
- 7.50 – 7.55     **5.** To approve MINUTES of the Full Council Meeting held on 14<sup>th</sup> August 2023 and note any Matters Arising (Appendix 1)
- 7.55 – 8.00     **6.** To note MINUTES from following Committee Meetings received – and to be approved at next meetings:  
  - CL&E from 21<sup>st</sup> August (Appendix 2) next CL&E Meeting – 25<sup>th</sup> September 2023
  - Planning from 21<sup>st</sup> August (Appendix 3) next Planning Meeting – 2<sup>nd</sup> October 2023
  - F&GP from 4<sup>th</sup> September (Appendix 4) next F&GP Meeting – 13<sup>th</sup> November 2023
- 8.00 – 8.10     **7.** Report from WARD COUNCILLORS (written reports accepted if Ward Council can't be present).
- 8.10 – 8.15     **8.** PLANNING MATTERS  
  - Planning Applications to Consider, as per SGC Planning Portal (Non at time of publishing)
  - Decisions to note, Circulated Schedule & Planning Enforcement matters.
- 8.15 – 8.25     **9.** TERN INN CARPARK RE-DEVELOPMENT  
  - To receive update from developer / SGC regarding hedge
- 8.25 – 8.30     **10.** DODINGTON PARISH COUNCIL OPEN MORNING  
  - To discuss feasibility of an autumn / winter open morning – to recruit new councillors
- 8.30 – 8.35     **11.** YOUTH FUNDING  
  - To update members following meeting with Armadillo – and agree way forward
- 8.35 – 8.40     **12.** WARM WELCOME INITIATIVE  
  - To note YTC are running initiative again – does DPC want to be involved 23 – 24?
- 8.40 – 8.45     **13.** CHRISTMAS 2023  
  - To review and approve DPC get together
- 8.45 – 8.50     **14.** RETENTION POLICY  
  - To approve final amendments to policy
- 8.50 – 8.55     **15.** BURIAL GROUND  
  - To receive report regarding Memorial Stabilization following testing
- 8.55 – 9.00     **16.** STAFFING MATTERS  
  - Lone working and office security
- 9.00 – 9.05     **17.** FINANCE MATTERS  
  - Payments received / made to end August 2023 (available at meeting)
  - Bank Reconciliations to receive / approve (available at meeting)
  - To note Budget Meeting 9<sup>th</sup> October 2023
- 9.05 – 9.10     **18.** ITEMS OF REPORT  
Items of report cannot result in decision making – any items that needs a decision must be included as an agenda item at an appropriate meeting.

CLOSE OF MEETING – 9.10pm

Date of next Full Council Meeting is **23<sup>rd</sup> October 2023**