



Dodington Parish Council

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PUBLIC NOTICE

Notice of a Meeting of the Finance and General Purposes Committee of Dodington Parish Council which will be held in the Council Chambers at the Parish Hall, Finch Road, Chipping Sodbury on **Monday 26 June 2023** at **7.30 pm** for the purpose of transacting the business set out in the Agenda below.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

P Tymon

P Tymon
Deputy Clerk to the Council
20th June 2023

Evacuation Procedure

If the fire alarm siren sounds, leave the building via the nearest fire exit and assemble at the far end of the car park. Do not run or stop to collect your belongings. The able bodied should assist those with mobility problems.

BUSINESS TO BE TRANSACTED

- 7.30 – 1. **Election of a Committee Chair**
2. **Apologies for absence and request for approval**
- 7.35 3. **Election of Committee Vice Chair**
- 7.35 - 4. **Declarations of Interests Under Localism Act 2011 and Requests for Dispensations**
Members who consider that they have an interest are asked to; (a) state the item number in which they have an interest, (b) the nature of the interest, and (c) whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.
- 7.40 5. **Public participation**
The press and public are invited to attend.
- 7.40 – 7.45 6. **Approval of Minutes and matters arising from, the previous meeting on 27th March**

2023 – Appendix 1

- 7.45 – 7.50 7. **Grant Applications - to consider/approve applications from:** -
Raysfield Afterschool club – Appendix 2
Culverhill School – Appendix 3
- 7.50 – 7.55 8. **Consultation regarding Street Trading Fee's – any responses required by Wednesday 12th July 2023**
To note this consultation and agree response if required.
- 7.55 – 8.05 9. **QEII Kelston Close**
To re-visit review of football pitch fees and approve fee structure for the 2023/2024 season
To provide members with an update on the pitch restoration works and other works at Changing Rooms
Arrangements for the Orienteering Event on 29th June 20213
- 8.05 – 8.10 10. **Working Groups**
To note working groups aligned with Finance and General Purposes Committee and agree members to sit on these groups.
- 8.10 – 8.15 11. **Internal Check of Councils Accounts**
To provide an update on previously completed checks and agree 2 x Councillors to undertake the next set of checks due.
- 8.15 – 8.25 12. **NatWest Bank Accounts and NatWest Bankline System**
To review signatories on NatWest bank accounts and users of Bankline system and approve any additions/deletions required.
- 8.25 – 8.30 13. **Annual Review of Risk Assessments**
To provide an update on the review of risk assessments that took place for the F&GP committee.
- 8.30 – 8.40 14. **Council Chamber and associated building works**
To receive update / progress to date and agree Terms of Reference for Working Group (available at meeting)
- 8.40 – 8.45 15. **Finance Matters**
To review income and expenditure to date (figures available at meeting)
- 8.45 – 8.50 16. **Items To Report**

Items of report cannot result in decision making – any item that requires a decision must be included as an agenda item at an appropriate meeting.

Date of next F&GP Committee Meeting 31 July 2023
To receive items for the agenda

Close of meeting