



## **QEII Memorial Garden, Kelston Close, Yate**

### **Rules, Regulations and Guidance for Memorials**

#### **1. Memorials**

- (i) Memorials may be placed within the garden. This can be done by arrangement by contacting the Clerk to Dodington Parish Council by phone, email or visiting the Council office (01454 866546 / [clerk@dodingtonpc.org.uk](mailto:clerk@dodingtonpc.org.uk))
- (ii) The plaque may be inscribed and will be attached to a brick, which will then be placed in the Memorial Garden to form a path edge. The brick will be set in concrete within the ground
- (iii) Plaques may be purchased from an ironmonger. Those wishing to place the memorial must arrange for the plaque to be produced and purchase this themselves. The brick and placement of the memorial will be funded by the Council.
- (iv) The inscription on the memorial must be approved by the Clerk
- (v) The exact location of the siting of the memorial will be decided on by the Council
- (vi) No memorials may be erected or removed until approval has been granted by the Clerk
- (vii) No memorial shall be altered, or interfered with, after it has been placed in the garden, nor shall any additional inscription be added
- (viii) No ornamentation may be placed on, near or around memorials. Any such items are unauthorised and will be removed without prior notice. These include items such as toys, ornaments, vases, balloons, flowers and personal item
- (ix) No ashes can be buried or scattered alongside memorials. Ashes may be scattered on the rose garden with prior approval of the Clerk.\*

**2. Visitors**

- (i) All visitors are requested to respect the garden by behaving in an orderly and considerate manner
- (ii) No unauthorised person shall interfere with any flowers, plants, trees or shrubs, or any memorial whatsoever
- (iii) Vehicles will only be allowed into the grounds with the consent of the Clerk.

**3. Care and Safety of Memorials**

- (i) The Council reserves the right to remove, re-fix or re-align any memorials which, in its opinion, have become unsafe or dilapidated.

**4. Records**

- (i) The Council shall maintain a record of each memorial. The record shall contain all pertinent information, such as the donor's name, person that is being remembered, etc.

**5. Date of Operation**

- (i) These rules and guidance were approved by the Council on 22.05.19 and came into force with effect from 31.05.19. The Council reserves the right to make amendments where appropriate from time to time.

\*If you would like to enquire about our Burial Ground/interment of ashes, please contact the Parish Council office.